

OUT-OF-DISTRICT ATTENDANCE AGREEMENT (FP-1401)

School Year 2025 - 2026

SECTION i: TO BE COMPLETED BY PARENT/GUARDIAN

I request that the following student be allowed to attend a school district outside the student's district of residence:

Student Name (last, first, middle initial)	Birthdate
Parent/Guardian Address (physical) (mailing)	
Student Address (group home only)	
Parent/Guardian Signature (or Group Home Manager, in Place of Parent/Guardian) This agreement will be returned to the parent/guardian if accepted by the district of choice. The agreement will specify the costs, if any, such as transportation and other fees for which the parent/guardian may be charged. If the student attends under this agreement, the parent/guardian agrees to pay the applicable costs under the terms of this agreement. Signature of Parent/Guardian _____ Date: _____ Printed Parents/Guardians _____ Contact Phone Number _____	

SECTION II: TO BE COMPLETED BY DISTRICT OF ATTENDANCE

Student State ID	Student Grade
District of Attendance	District of Residence
Individual Making Request [3] Parent/Guardian [] District	Student Placement Group Home Placement [] District to District Placement
Enrollment Start Date	Annual Pupil Instruction Days

SECTION If}: TRANSPORTATION - TO BE COMPLETED BY DISTRICT OF ATTENDANCE Transportation may be determined per, 20-5-320(2)(b), MCA: o Transportation is provided by the parent/guardian; ° Transportation can be provided by agreement of the district of residence and the district of attendance; or ' Transportation is discretionarily provided by the district of attendance. Select one of the following:

Transportation Provided by Parent/Guardian C] No transportation will be provided by the district of residence or the district of attendance. Parent/guardian will provide transportation
Transportation is Discretionarily Provided by the District of Attendance C] Bus Service at No Cost Bus Service, charging parent/guardian \$_____per_____ (attach payment schedule) Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (more than 3 miles school/bus stop)
Transportation Provided by Agreement of the District of Residence and the District of Choice L] Bus Service at No Cost C] Bus Service, charging parent/guardian ORO District of Residence \$_____ per _____ (attach payment schedule) Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (3 miles from school/bus stop)

c-/i*Montana

Office of Public Instruction
opi.mt.gov Elsie Arntzen, Superintendent

Type of Agreement (Check one and indicate the annual amounts of Regular Education, Special Rate and Total Annual Tuition)	Regular Education Rate	Special Rate (Attach FP-14A)	Total Annual Tuition (Regular Education Rate + Special Rate)
Group Home Placement	\$ _____ (District of Residence)	\$ _____ (State of Montana)	\$ _____ (Total)
District to District Placement		\$ _____	\$ _____

SECTION V: AGREEMENTS AND SIGNATURES

Transportation and tuition will be charged as indicated in Sections III and IV.

A. DISTRICT OF CHOICE/PLACEMENT The Board of Trustees:

_____ APPROVES this Student Attendance Agreement

_____ DISAPPROVES this Student Attendance Agreement

Board Chair _____

Signature _____ Date: _____

B. DISTRICT OF RESIDENCE The Board of Trustees:

_____ APPROVES this Student Attendance Agreement

_____ DISAPPROVES this Student Attendance Agreement

_____ ACKNOWLEDGES receipt of this Student Attendance Agreement

Board Chair _____

Signature _____ Date _____

District of Residence Determination 1-1-215, MCA (check one):

<input type="checkbox"/>	The residence of the minor's parents.
<input type="checkbox"/>	If one of the parents is deceased or the parents do not share the same residence, the residence of the parent having legal custody.
<input type="checkbox"/>	If neither parent has legal custody, the residence of the legal guardian or custodian appointed by a court of competent jurisdiction (not a foster parent).
<input type="checkbox"/>	The district of residence for a child following the termination of parental rights and before a permanent placement is accomplished is the physical location of the district court that ordered termination.
<input type="checkbox"/>	The district of residence of a child whose custodial parent is incarcerated is the school district where the custodial parent resided prior to incarceration.
<input type="checkbox"/>	If there are questions concerning legal residency, consult with the agency responsible for the child's placement in the district.
<input type="checkbox"/>	In the case of controversy, the district court has jurisdiction over residence.

Ramsay School District

THE BOARD OF TRUSTEES

3141P

Nonresident Student Enrollment

1. Application Submission:

- All nonresident students, K-8, seeking enrollment must submit their application for admission for the succeeding school year between April 15th - June 5th
- Applications should be submitted to the Ramsay School Office, using the form found at Policy 3141F, developed by the Superintendent of Public Instruction.
 - Upon receipt, each application will be assigned a random and confidential non-identifying number to keep the student's name private.
 - Within 10 days of receipt of a complete application, the family will be notified of their confidential application number and date of review by the Board of Trustees.
- Nonresident students currently enrolled in the Butte School District must complete an application each school year, for the succeeding year between April 15th – June 1st.
- Late applications will not be accepted.

2. Application Review:

- The Superintendent reviews applications in accordance with Policy 3141F and Section 20-3-320, MCA.
 - Applications will be prioritized based on:
 - the quality of education for students who are residents of the district of attendance as defined by the District's Strategic Plan.
 - applications from students whose parents are employees of the district
 - students who are currently enrolled in the District and meet the criteria for approval.
 - students with siblings who are currently enrolled in the District as nonresident students.

- The district notifies the parent or guardian within 10 days of the application regarding the anticipated date for approval or disapproval by the Board of Trustees.
3. Board of Trustees Decision:
- Not more than 30 days following the application, the Superintendent submits a list of applicants to the Board of Trustees with recommendations.
 - The Board will approve or deny requests for nonresident enrollment during a Board meeting.
 - The order in which applications are received will be used if applications recommended for approval exceed available openings at a grade level.
4. Approval or Disapproval Criteria:
- The Superintendent recommends approval unless it negatively impacts education quality in specific ways, as outlined in the policy. Applications will be recommended for disapproval if the student is/has been:
 - truant as defined in Section 20-5-106, MCA, in the last school district attended;
 - expelled by another school district at any time; or
 - suspended in another school district in any of the 3 school fiscal years preceding the school fiscal year for which attendance is requested. This Subsection C does not apply to a student who is eligible for special education or related services.
5. Nondiscrimination and Prioritization:
- Review and decisions must align with District policies on nondiscrimination.
 - In the case of more applications than capacity, prioritization will be based on the District's Strategic Plan, which may include children of District employees and siblings of previous nonresident students.
6. Notification of Decision:
- Within 10 days of approval, the District provides a letter of acceptance to the parent/guardian and copies of the attendance agreement to the parent or guardian and the district of residence.

- Within 10 days of disapproval, the District provides a letter of denial with specific allowable reasons consistent with the policy and supporting documentation.
7. Approved Applications:
- For approved applications, the District provides a copy of the completed agreement to relevant authorities (County Superintendent of Schools of the county of residence, County Superintendent of Schools of the county of attendance, and the Superintendent of Public Instruction).
8. Obligations Notification:
- If a student enrolls outside their district of residence, the district of attendance notifies the district of residence by July 15 regarding any obligations under Section 20-5-323, MCA.
9. Appeal Process:
- If an attendance agreement is disapproved or no action is taken, the parent or guardian may appeal in accordance with Montana Law.
10. Transportation Responsibilities:
- The family of a nonresident child is responsible for transportation.

Policy History:

Adopted on:

Revised on: