

* Mail Form to: Ramsay School
P.O. Box 105
Ramsay MT 59748

**RAMSAY SCHOOL DISTRICT #3
OUT-OF-DISTRICT ATTENDANCE APPLICATION**

3141F

Except as provided by Section 20-5-321, MC, an admission to Ramsay School District No. 3 as an out-of-district student is a privilege and not a right. In accordance with the District Attendance Policy, all out-of-district students must apply for admission no earlier than April 15th and no later than June 5. All requests outside of these dates will be reviewed by the Administrator and Board of Trustees. Specific admission criteria are outlined in Policy 3141. A separate application form must be completed for each new student seeking initial admission.

I request attendance in Ramsay School District No. 3 be approved for the following named child for the 20__ - 20__ school year.

Student's Legal Name Current School Enrolled in Grade

Name and address of custodial parent, legal guardian or other person with documented legal custody of this student is required. If there are separate addresses for mother and father, please list both. Also list name(s) of school district in which the residence(s) is (are) located.

Mother's Name: _____ Father's Name: _____

Residential Address: _____ Residential Address: _____

Mailing Address: _____ Mailing Address: _____

Home Phone: _____ Cell Phone: _____ Home Phone: _____ Cell Phone: _____

Physical address of residence is where the child is actually living. Box or route number is not sufficient. Students not residing with custodial parent, legal guardian or other person with documented legal custody will not be admitted except by court order, unless custodial parent, legal guardian or other person with documented legal custody also resides in the District.

Parent/Guardian Name Street Address City/Town Zip

If a student is not living with custodial parent, PROVIDE NAME OF GUARDIAN WITH WHOM STUDENT WILL LIVE.

SIGNING THIS APPLICATION INDICATES ACKNOWLEDGEMENT AND UNDERSTANDING BY THE APPLICANT AND/OR PARENT (GUARDIAN) THAT THE DISTRICT MAY INVESTIGATE THE STUDENTS RECORDS AND HISTORY, INCLUDING CONTACTING PERSONNEL IN SCHOOL DISTRICTS PREVIOUSLY ATTENDED BY THE STUDENT, IN DETERMINING ELIGIBILITY FOR POSSIBLE ADMISSION TO RAMSAY SCHOOL DISTRICT NO. 3. FURTHER, I GIVE PERMISSION FOR EXAMINATION OF ANY AND ALL RECORDS OR DOCUMENTS SO PERTAINING.

Signature of Parent/Guardian Date

1
2 Completion of this application does not guarantee that the applicant will be admitted to Ramsay School
3 District No. 3. Please make any appropriate arrangements in the event that the applicant is not ultimately
4 admitted.

5
6 **FOR DISTRICT USE ONLY**

7
8 Date application is postmarked: _____ 20 ____.

9
10 Administrator Recommendation: _____ Approved _____ Not Approved

11
12 Board of Trustees Action:

13
14 Application for Out-of-District Attendance is: _____ Approved _____ Not Approved

15
16 Reason for non-approval (optional)

17 _____

18 _____

19 _____

20

21 _____

22 Administrator _____ Date _____ Chairperson, Board of Trustees _____ Date _____

23

24 Attachments: Policy 3141 Records Request

25
26 *If application is approved, an Enrollment and State Student Attendance Agreement must be completed.

§ 20-5-322, MCA	Residency determination – notification – appeal for attendance agreement
§ 20-5-323, MCA	Tuition and transportation rates
10.10.301B, ARM	Out-of-District Attendance Agreements
10.55.712, ARM	Class Size Elementary
10.55.713, ARM	Teacher Load and Class Size – High School

Policy History:

Adopted on: 07/01/1999

Reviewed on: 11/19/2012, 01/16/2019

Revised on: 04/19/2001, 11/15/2002, 03/25/2019